

JOB TITLE : **REPORTING SPECIALIST, C5**
POSITION NUMBER : **60066684**
REPORTS TO : **MANAGER FINANCIAL PLANNING AND REPORTING**
BUSINESS UNIT : **FINANCE**
LOCATION : **HEAD OFFICE (PRETORIA)**
POSITION STATUS : **PERMANENT**

Purpose of the Job

To provide specialist IFRS advice and to perform financial analysis and provide financial accounting reporting services.

Job Responsibilities

Finance

- Keep abreast with developments in the IFRS accounting standards and ensure the Postbank fully and timely adopts all relevant standards
- Develop and implement accounting policies and be the custodian of the accounting policies of Postbank and ensure alignment between those policies and accounting standards. Support the finance function in the preparation of annual integrated report for the bank
- Provide complex, financial analysis for the finance function or a business unit within Postbank
- Provide financial support to corporate business /product development, including financial modelling and profit improvement analysis, customer/product/channel profitability analysis etc.
- Coordinate and/or prepare the financial aspects of product, channel and other development decisions, including supporting preparation of financial business case
- Prepare financial analysis for contract negotiations and product investment decisions
- Represent finance on cross functional teams.
- Manage and provide mentoring and guidance to staff.
- Support policy and process improvement and identify opportunities resulting from analyses performed.
- Adhere to financial controls, governance and compliance policies and processes throughout an area of specialisation, contributing to cost efficiency
- Provides IFRS technical support on financial matters
- Assists with changes in accounting policies and adoption of new accounting policies as needed
- Prepare the financial statements and ensures continued improvement and compliance with IFRS and related developments
- Proactively identify area of specialisation related problems, determine cause and effect and recommend the best option to implement corrective action based on previous experience
- Managing and monitoring Postbank assets
- Performing regular fixed assets counts
- Contribute to and assist in the effective execution of internal and external audits, financial statement generation & regulatory submissions for the company.
- Understand and apply existing best practice frameworks to assist in the implementation of identified subject matter processes and standards
- Source, collate, analyse and interpret financial statements
- Provides technical advice to other business units (for example, on product development, special accounting and non-routine transactions, etc.
- Provides support for and resolution of issues arising from business as usual and routine transactions (including information for analysts and investor relations)
- Prepares and delivers technical updates and communication of industry developments to relevant stakeholders, as required
- Prepares and delivers training programmes as required
- Liaises with external audit and internal audit, and assists with resolution of audit queries

- Prepare payment requisitions for audit fees and other services providers who provide finance with services

Governance and Compliance

- Comply with risk and governance policies, implement and provide subject matter input to the development of related processes, applicable to the area of specialisation
- Ensure that established accounting standards, procedures and processes are adhered to, in compliance with legislative regulations and group governance frameworks
- Ensure the effective and efficient management and control of functions/resources in accordance with the stipulations of the Public Financial Management Act, IFRS, companies Act, fraud prevention and risk management principles, legislation, company policies, processes, regulations.

Learning and Growth

- Contribute positively to human capability improvement, related to knowledge optimisation and associated with area of specialisation
- Maintains up-to-date technical accounting knowledge and industry practice knowledge

Role Requirements:

Qualifications:

- Bcom accounting/ Bcom Accounting science degree
- The candidate must have completed SAICA articles

Experience:

- At least 3- 5 years' post qualification experience in a similar position, preferably in banking industry
- In-depth knowledge and application of IFRS, especially within the financial services sector
- Experience in SAP and caseware - Advantageous
- Financial modelling experience - Advantageous
- Ability to interact and influence at all levels

Knowledge and understanding of:

- Customer advice: Provides technical knowledge and advice to internal customers to assist in decision making and address client needs
- Reconciling financial records
- Efficiency improvement: Contribution to improving the operational efficiencies within the team
- Financial accounting: Knowledge of financial accounting principles, classifying, measuring and recording transactions as per IFRS standards
- Research and information gathering
- Financial risk management
- Financial analysis: An in depth, experiential understanding of more advanced analyses and the way in which financial ratios, trends, business and value drivers interact

Skills and Attributes

- Teamwork and cooperation: Promotes a culture of teamwork within the team under ones supervision
- Problem solving and analysis
- Interpersonal effectiveness: Works with and influences others towards realising goals and objectives
- People management and empowerment
- Relationship management and networking

- Professional/ technical learning: Must be able to demonstrate willingness and support for learning and development opportunities in own discipline and area of expertise
- High attention to detail
- Able to work under pressure
- Accurate, Ability to work independently
- Flair for figures, Mental alertness
- Ability to handle stress and contact with Line Managers

How to Apply

If you wish to apply and meet the requirements, please forward your Curriculum Vitae (CV) to RecruitmentSN@Postbank.co.za

Please indicate in the subject line the position you are applying for. To view the full position specification, log on to www.postbank.co.za and click on Careers.

Closing Date

13 February 2026

Disclaimers

The South African Postbank SOC Limited is committed to the achievement and maintenance of diversity and equity in employment, especially with regard to race, gender and disability. In compliance with the bank's employment equity plans, we encourage and welcome applications from diverse groups from the South African Employee active population. Correspondence will be limited to short-listed candidates only.

If you do not hear from the South African Postbank SOC Limited or its Agent within 3 months of this advertisement, please accept that your application has been unsuccessful. The South African Postbank SOC Limited reserves the right not to fill the positions or to re-advertise the positions at any time.

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